



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, July 24, 2013

10:00 AM

Present: Chairperson Eleanor R. Montañó, Vice Chairperson Frank S. Bacio, Commissioner Anne S. Hill and Commissioner Donald S. Andrews

Excused: Commissioner Barbara Bigby, Commissioner Cheryl Grills Ph.D. and Commissioner Susan Burton

Call to Order. (13-3355)

Chairperson Montañó called the meeting to order at 10:02 a.m.

Chairperson Montañó led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTERS

- 1. Approval of the July 17, 2013 Minutes.** (13-3402)

On motion of Commissioner Anne S. Hill, seconded by Commissioner Donald S. Andrews and unanimously carried, the minutes of July 17, 2013 were approved.

Commissioners Andrews expressed that he continues to have difficulty accessing the supporting document and audio links on the agenda and minutes. Staff will submit the supporting documents as PDF attachments via email and also provide the audio link that the Commissioners can copy into their URL browser.

Attachments: [SUPPORTING DOCUMENT](#)

II. RECOMMENDATIONS

- 2. Recommendation to approve and adopt the revised Sybil Brand Commission inspection form utilized by the Commissioners to document the inspection**

finding of the courts, jails, probation camps and sheriff stations.
(Continued from meeting of May 1, 8, & 15, 2013) (13-2299)

The Commission reviewed and amended the revised lockup inspection form.

Following discussion, on motion of Commissioner Donald S. Andrews, seconded by Commissioner Anne S. Hill and unanimously carried, the Sybil Brand Commission inspection form utilized to report inspection findings of the courts, jails, probation camps and Sheriff stations was approved as amended.

Attachments: [SUPPORTING DOCUMENT](#)

3. Recommendation to approve and adopt the revised Sybil Brand Commission Scholarship Application Form. (13-0800)

Following the review of the revised scholarship application, on motion of Commissioner Anne S. Hill, seconded by Vice Chairperson Frank S. Bacio, and unanimously carried, the 2014 Scholarship Application Form was approved as revised.

III. REPORTS

4. Chairperson's Report on various items for July 24, 2013. (13-3403)

Chairperson Montaña shared the following Newspaper Articles:

o Los Angeles Times:

- Stand your ground must go (July 19, 2013)
- Event focuses on unsolved homicides (July 21, 2013)
- Avoiding jail's snake pit (July 21, 2013)

o Daily Breeze:

- Progress is made on use-of-force reforms (July 20, 2013)

Chairperson Montaña stated that the Sheriff and the Chief Probation Officer are both ex-officio members of the Commission. She expressed that the Commission's review of the news articles are of importance because it demonstrates to the ex-officio members and the Board of Supervisors that the Commission is staying abreast of current events.

Attachments: [SUPPORTING DOCUMENT](#)

5. Treasurer's Report for July 24, 2013. (13-3404)
Vice Chairperson Frank S. Bacio reported that as of July 10, 2013 the current bank statement balance of the Commission's Charitable Fund was \$580.96.
6. Staff Report on Correspondence Received and Department Representative Reports for July 24, 2013. (13-3405)
Staff provided Chairperson Montañó the Los Angeles Youth Network Group Home (Third District) compliance monitoring audit review report that was received from the Los Angeles County Department of Children and Family Services. As requested, staff also submitted for the Chairperson's signature a draft congratulatory letter from the Commission to Commander Asmus on his new assignment as the Chief of Staff for the Los Angeles County Sheriff's Department.
7. Review of Group Home Compliance Monitoring Audit Reports presented on July 24, 2013. (13-3406)
In Compliance :
 - o **Chairperson Montañó and Commissioner Andrews visited South Bay Optimist Boys Home, Page 29, #3, on July 22, 2013.**
8. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from July 18, 2013 to July 23, 2013. (13-3407)
During the reporting period, the following Group Homes/Facilities were reported as being in satisfactory condition:
 - o **Vice Chairperson Bacio visited San Gabriel Children's Center, Page 36, #2, on July 11, 2013. He indicated that the dishes/glasses were sparse, the computer keyboard was not working and the decor in the home was also sparse. However, the freezer was full with groceries and there were plenty of educational materials in the home.**
 - o **Chairperson Montañó and Commissioner Andrews visited Dream Care Home #1, Page 13, #3, on July 23, 2013. Commissioner Andrews indicated that all the youth were new with the exception of one youth and his Needs and Service Plan (NSP) needed to be updated. Additionally, the master set of keys were not on site, and there was marginal upper management staff support.**

IV. MISCELLANEOUS

Matters Not Posted

9. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (13-3408)

Commissioner Andrews requested that staff provide to the Commission a periodic update on the Blue Ribbon Commission on Child Protection.

Public Comment

10. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (13-3409)

There were no members of the public present to address the Commission.

Adjournment

11. Adjournment for the meeting of July 24, 2013. (13-3410)

There being no further business, Chairperson Montaña adjourned the meeting at 11:00 a.m.